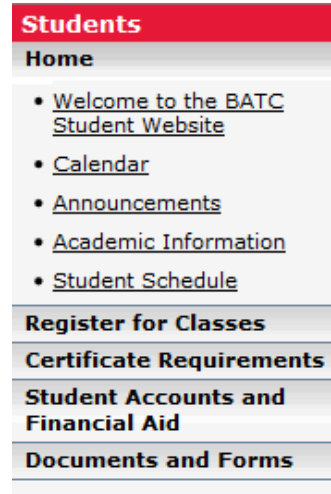


CHECKING YOUR ACCOUNT BALANCE

You can check your personal student account balance at any time online following these steps:

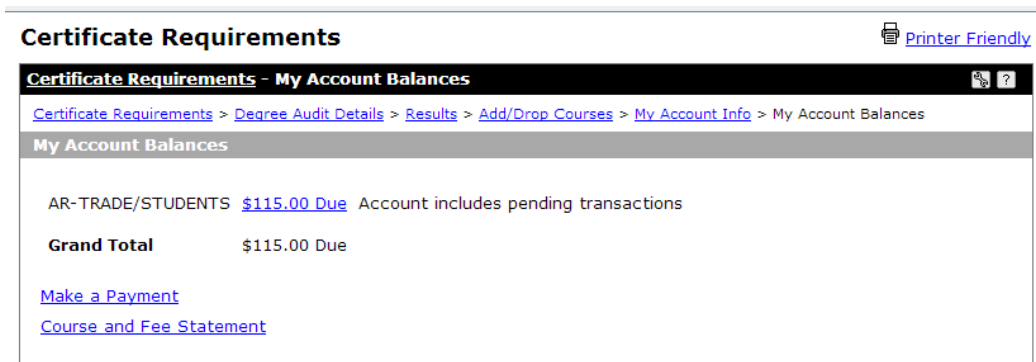
1. Login to my.batc.edu using the username and password emailed to you
2. Click on the **Students** tab
3. Click on Student Accounts and Financial Aid



You will see the My Account Info portlet with the following options.



Selecting the My Account Balances produces a screen with the outstanding balance of your personal student account. From here you can Make a Payment or generate and print a Course and Fee Statement.



Generating a Course and Fee Statement is a two-step process. First you must click on the Course and Fee Statement link. You will see the Please Wait icon indicating it is accessing the database.

Please Wait



Please Wait...

After the data has been collected, you will see the same View My Courses and Fee Statement link with a pdf icon beside it.

[View my Course and Fee Statement](#) 

Click the link one more time to access your printable pdf statement.